

# WARRADALE ROVERS FOOTBALL CLUB

## *REGULATIONS*



## January 2015

<b>Document Version History</b>			
<b><i>Title</i></b>	<b><i>Authorised by</i></b>	<b><i>Date</i></b>	<b><i>Distributed to</i></b>
Regulations (2015) v1	Committee	January 2015	Members

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# **Warradale Football Club**

## **INCORPORATED**

### **REGULATIONS**

**These regulations are updated by the Committee from time to time and should be read in conjunction with the Club's Constitution. The Definitions and Interpretations set out in the Constitution provide the relevant definitions and interpretations of terms used in this document.**

#### **1. OFFICE OF THE CLUB**

The Office of the Club shall be the residence of the Secretary of the Club.

#### **2. AFFILIATIONS**

For purposes of Affiliation the RSO will be the Nepean Football Association (NFA).

#### **3. BANKING AND FINANCE**

3.1 The Club Treasurer will provide oversight of the Banking and Finance functions to provide that:

- (a) The funds of the Club be derived from Annual Subscriptions of Members, Registration Fees, Donations and subject to any resolution passed by the Club in General Committee Meetings, such other sources as the Committee determines consistent with the Constitution.
- (b) The Financial Year of the Club shall be from 1 September each year until 31 August of the following year.
- (c) No cheque shall be drawn on or funds transferred from the Club's bank account except for the payment of expenditure that has been authorised by the Committee and recorded in the minutes or authorised in accordance to the Club's Delegations Register.
- (d) All cheques and other negotiable instruments shall be signed by the Treasurer (or in his/her absence by such other members of the Executive Committee as the General Committee may authorise for that purpose) and shall be countersigned either by the President, Secretary or Vice President (or by another member of the Committee as the Committee may authorise for that purpose).
- (e) Where two (2) members of the same family are entitled, by reason of their holding positions on the Executive Committee, or by reasons of a decision of the Committee under Clause 3(d), to sign cheques on the Club's behalf, they shall not sign cheques in conjunction.

3.2 The Committee may determine the Bank Accounts for which the Club's operating and investment accounts will be held from time to time. The selected Financial Institutions must

be approved by the Australian Prudential Regulation Authority (APRA) to be an Authorised Depositing-taking Institution (ADI) and based in Australia.

- 3.3 Such funds of the Club not immediately required for its continuing operation may be invested by the Treasurer in such manner, consistent with clause 3.2, as determined by the Committee from time to time, with each determination being recorded in the Club's Committee Meeting minutes.

#### **4. EXECUTIVE COMMITTEE**

- 4.1 The Executive Committee is a duly authorised sub-committee of the Club. The Clubs Executive Committee, as established by the Constitution, will be made up of:

- (i) President
- (ii) Vice-President
- (iii) Secretary
- (iv) Treasurer
- (v) Registrar
- (vi) Competition Secretary
- (vii) Equipment Officer

- 4.2 The Executive Committee is empowered to deal with all matters of urgency in the interests of the Club and in doing so shall act as a Committee of seven (7) and shall report their actions to the next Committee Meeting which shall endorse or override such decisions.

- 4.3 The Executive Committee shall determine all matters of dispute in regard to the upgrading and regrading of players, with consideration to NFA rules.

- 4.4 A quorum for an Executive Committee Meeting shall be five (5) members.

- 4.5 A Position Description for all positions on the Executive Committee will be maintained by the Committee.

#### **5. AMENDMENT TO THE REGULATIONS, POLICIES, PROCEDURES AND REGISTERS OF THE CLUB**

##### **5.1 Amendments to the Regulations**

These Regulations of the Club may be added to, altered or repealed by the Committee of the Club at a Committee Meeting in accordance with the following:

- (a) Any Committee Member of the Club wishing to add, alter or repeal any Regulations here within must propose the amendment at a Committee Meeting of the Club.
- (b) Amendments to the Regulations will require a seventy-five (75) percent majority of the Committee Members present at the Committee Meeting.

## 5.2 Amendments to the Policies, Procedures and Registers

The Policies, Procedures and Registers of the Club, made by the Committee from time to time, may be added to, altered or repealed by the Committee of the Club at a Committee Meeting in accordance with the following:

- (a) Any Committee Member of the Club wishing to propose new, add, alter or repeal any existing Policy, Procedure or Register must propose the amendment at a Committee Meeting of the Club.
- (b) Amendments to Policies, Procedures and Registers will require a simple majority of the Committee Members present at the Committee Meeting.

## 6. CLUB LOGO

The Official Club Logo shall be the square design as shown below. This shall be the official Club Logo for use on the Club's Playing Shirts, Premier Jackets, Life Member Jackets, Supporters Jackets, Club Trophies and advertising and as determined from time to time by the Committee.



## 7. DISCIPLINE OF MEMBERS

### 7.1 Discipline Procedures

The Club may discipline any member that that has, in the consideration of the Committee breached the Club's Constitution, these Regulations, or any Policy that has been duly authorised by the Club. In doing so the Club must adhere to the requirements and procedures set out in the Disciplinary Policy.

## **7.2 Rights to Appeal**

A member who issue to appeal a breach notice issued in accordance with clause 7.1 has

- (a) The right to appeal to the Appeals Committee against the Committee's decision.
- (b) An appeal against the decision of the Committee, must be received by the Secretary of the Club in writing no later than ten (10) days after the Committee Meeting at which the decision being appealed against was made. The appeal must state the reasons on which the appeal is being based and be accompanied by a fifty dollar (\$50.00) Appeal Fee.
- (c) The appeal shall be heard by the Appeals Committee within ten (10) days of being received by the Secretary.
- (d) The Appeal Fee shall be forfeited if the appeal is dismissed.

## **8. TROPHIES, GIFTS AND AWARDS**

### **8.1 Annual Presentation Day**

- (a) The Club shall present every registered player with a trophy at the conclusion of the season, subject to a budget to be determined by the Committee.
- (b) The Club shall present every registered Coach and Manager with a Trophy, Gift or Award at the conclusion of the season, subject to a budget to be determined by the Committee.
- (c) The Committee may authorise additional Trophies, Gift and Awards in recognition for services to the Club or Achievements throughout the season, from time to time and subject to a budget to be determined by the Committee.
- (d) The Club may present to each player and u of a team winning a Divisional Championship (as recognised by the NFA as "League Winners") a Premier Jacket (as per By-Law 13.1) to each registered player who has completed three (3) competition games with that team, the Coach, Assistant Coach and Manager, subject to Rule 9.2 (h) of the Constitution. Teams finishing as Joint Divisional Winners (but not recognised by the N.D.S.F.A. (Inc) as "League Winners") shall receive such recognition as deemed appropriate by the General Committee of the Club but that recognition shall not be greater than the club's Supporters Jacket.
- (e) Club teams which finish "Runners Up" in Divisional Championships, or win Round Robin Competitions or the like, shall receive such recognition as the General Committee, under Rule 9.2 (h) of the Constitution, deem appropriate.

### **8.2 Club Jackets**

- (a) Premiers Jacket
  - (i) The Club shall present to each register player (playing more than 3 games), Coach and Manager (total of 2 Officials only) of a team winning a Divisional Championship (as recognised by the NFA as "League Winners") a Premier Jacket. Teams finishing as Joint Divisional Winners (but not recognised by the NFA as "League Winners") shall receive such recognition as deemed appropriate by the Committee of the Club but that recognition shall not be greater than the Club's Supporters Jacket.

- (ii) The Club's Premier Jacket shall be in a style as determined by the Committee from time to time. The style will distinguish the Premiers Jacket from other Club Jackets that may be purchased.
  - (iii) The Premier Jacket shall be embroidered with the following features on the Left Breast. The Club's Official logo, team details, recipients name, the word "Premiers" and the year of the award.
  - (iv) In the event of a team winning consecutive "Premierships" or winning a Premiership within two (2) of the following seasons of the initial awarding of the Premier Jacket, the players Premier Jacket will be re-embroidered with the new team details, the word "Premiers" and the year of the award. If a new player has joined the team after the initial award they will qualify for a new Premier Jacket. Therefore, Premier Jackets will only be renewed after in or after the third subsequent season from their original award.
- (b) Life Member Jacket
- (i) The Club's Life Member Jacket shall a style as determined by the Committee from time to time. The style will distinguish the Life Member Jacket from other Club Jackets that may be purchased.
  - (ii) The Club's Life Member Jacket shall be embroidered with the following features on the Left Breast. The Club's Official logo, recipients name, the word "Life Member" and the year of the award.

## **9. REGISTRATION FEES AND PROCEDURES**

### **9.1 Seasonal Registration Fees**

- (a) No refund of Registration Fees shall be made to any player who has already played as Competition or Sanctioned Winter Season game for the Club in the season the said fees were paid.
- (b) No refund of Registration Fees shall be made to any player who has already attended a Summer Season scheduled event.
- (c) A player who is registered with the Club but does not play any game or event during a season may, at the discretion of the Committee and prior to the close of deregistration by the NFA, have part or all of the Registration Fee refunded.

### **9.2 Family Discount**

A Family discount will apply to the fourth and subsequent registrations a single family (inclusive of Parents and Dependent Children only) with the discount being applied to the youngest family member(s). The following base discounts will apply;

- (a) 50% discount on fourth Adult Registration,
- (b) 100% discount on fourth junior or student registration,
- (c) 100% discount on fifth and all subsequent registrations.



### **9.3 Registration Fee of a Life Member**

Should a Life Member elect to register as a player they shall be provided a discount equal to that of 50% of the component retained by the Club of the registration fee.

### **9.4 Registration Eligibility**

All registrations accepted by Warradale Football Club will be in accordance to the Registration Eligibility Criteria and Procedures issued by Nepean FA from time to time.

### **9.5 Acceptance Priority of Registrations**

All returning players from the prior session will be given priority registration acceptance during the initial registration period providing online registration has been completed. The initial registration period will finish on the last advertised day as determined by the committee from season to season. Following this time acceptance will be on a first in basis.

## **10. REIMBURSEMENT FOR EXPENSES**

- (a) Office Bearers, elected Officials, Coaches and Managers of the Club shall be entitled to reimbursement for all telephone calls made on behalf of the Club. A comprehensive record shall be made of all calls and submitted to the General Committee for approval. Such approval being granted the Treasurer shall reimburse the member for the telephone charges incurred.
- (b) The President, Secretary, Competition Secretary, Registrar and Equipment Officer of the Club may claim for any travelling expenses incurred whilst on Club business relating to the particular position held.

## **11. ALCOHOL**

All Member of the Club, whilst representing the Club, must adheres to the Club's Alcohol Policy.

## **12. PLAYER INCURRED FINES**

- (a) In the event of a player incurring a fine by reason of receiving a "Red Card", or a fourth (4th) and subsequent "Yellow Card", that player shall be liable to pay the incurred fine to the Club, plus a 10% administration fee, with the total of the fine and administration fee rounded up to the nearest \$5.
- (b) In the event of a player being liable to pay a fine, as set out in clause 12(a), such fine is to be paid to the Treasurer of the Club within fourteen (14) days from the date on which that player was notified in writing of the incurred fine.
- (c) Failure to pay the fine, as determined in clause 12(a), shall result in the said player being deemed "Unfinancial" and the player shall be suspended from playing in the Club's teams until such time as the fine is paid.